

U.S. Ser. No. 10/720,504Docket No. AHP-96030 C5

- ☒ Has the Claims' scope been reviewed and discussed with the client?
- ☒ Have any needed Divisional, Continuation or CIP applications been filed?  
Consider if we need to file a continuation to keep subject matter pending to obtain further protection.
- ☒ Are the appropriate Inventors named for the allowed claims?
- ☒ Is the Oath/Declaration properly executed and filed (signed and dated by each inventor)?
- ☒ Assignment(s):
- 1) do(es) the assignment(s) indicate(s) the correct assignee;
  - 2) is/are the assignment(s) properly executed;
  - 3) has/have the assignment(s) been recorded; and,
- ☒ Has an IDS been filed and entered, including any material art cited by a foreign patent office? If not, consult with your manager.
- ☒ Have Formal Drawings been filed?
- ☒ Have appropriate ATCC Deposits been made of record?
- ☒ Has the PTO correctly calculated the Patent Term Adjustment /Extension?  
If not, has the appropriate application for correction been filed?
- ☒ Does the patent need to be listed in the Orange Book? If so, you must first get senior management approval, and must list the patent within 30 days of grant. A memo must be sent to the docket dept. to request entry of that due date in the patent database.
- ☒ Does the patent cover a chemical or biological commercial lead? If so, send a memo to the docket department to request entry of that information in the patent database.
- ☒ Have all working drafts, unnecessary notes and duplicates been removed from the file?
- ☒ Has the information in the patent database been reviewed/updated (e.g., WAY numbers, products, keywords, etc.)

\_\_\_\_\_  
Signature of Attorney or  
Patent Agent

\_\_\_\_\_  
Date

8/8/02